

# SWANESSET WEDDINGS

*wedding & culinary perfection*

Venue & Location

Ceremony Setting

Reception Options

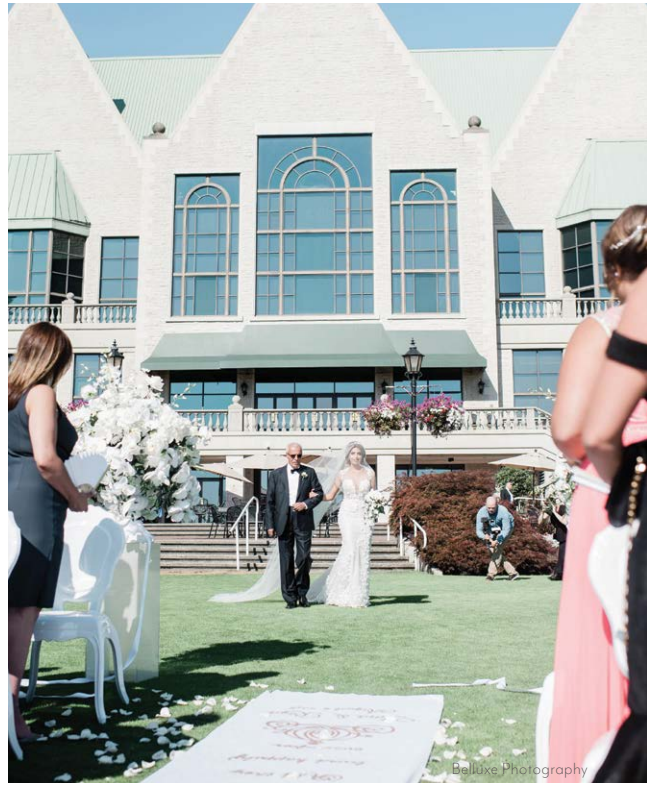
Menu Offerings

Swaneset Policies



Swaneset Bay  
Resort & Country Club

2025 BANQUET PACKAGE





# THE VENUE

*Swanese's grand chateau-style wedding venue is nestled amongst the impressive Coastal Mountains of Greater Vancouver.*

## A HIDDEN JEWEL

Located in Pitt Meadows and nestled amongst the Coastal Mountains, Swanese's 65,000 square foot chateau-style clubhouse is a fairytale wedding location. We offer a selection of picturesque, indoor and outdoor ceremony venue options, with indoor seating for up to 200 guests and outdoor seating for up to 350.

Wedding ceremonies take place inside our third floor Grand Ballroom, with seating for up to 350 guests. With floor-to-ceiling windows and stunning chandeliers it's the perfect location for your ceremony.

At Swanese you will receive personalized service. We are pleased to offer our couples a dedicated event manager, to ensure care and attention to both your day and your needs. We provide stress-free planning with everyone working together to make your day exquisite.

## WE CARE ABOUT YOUR SPECIAL DAY

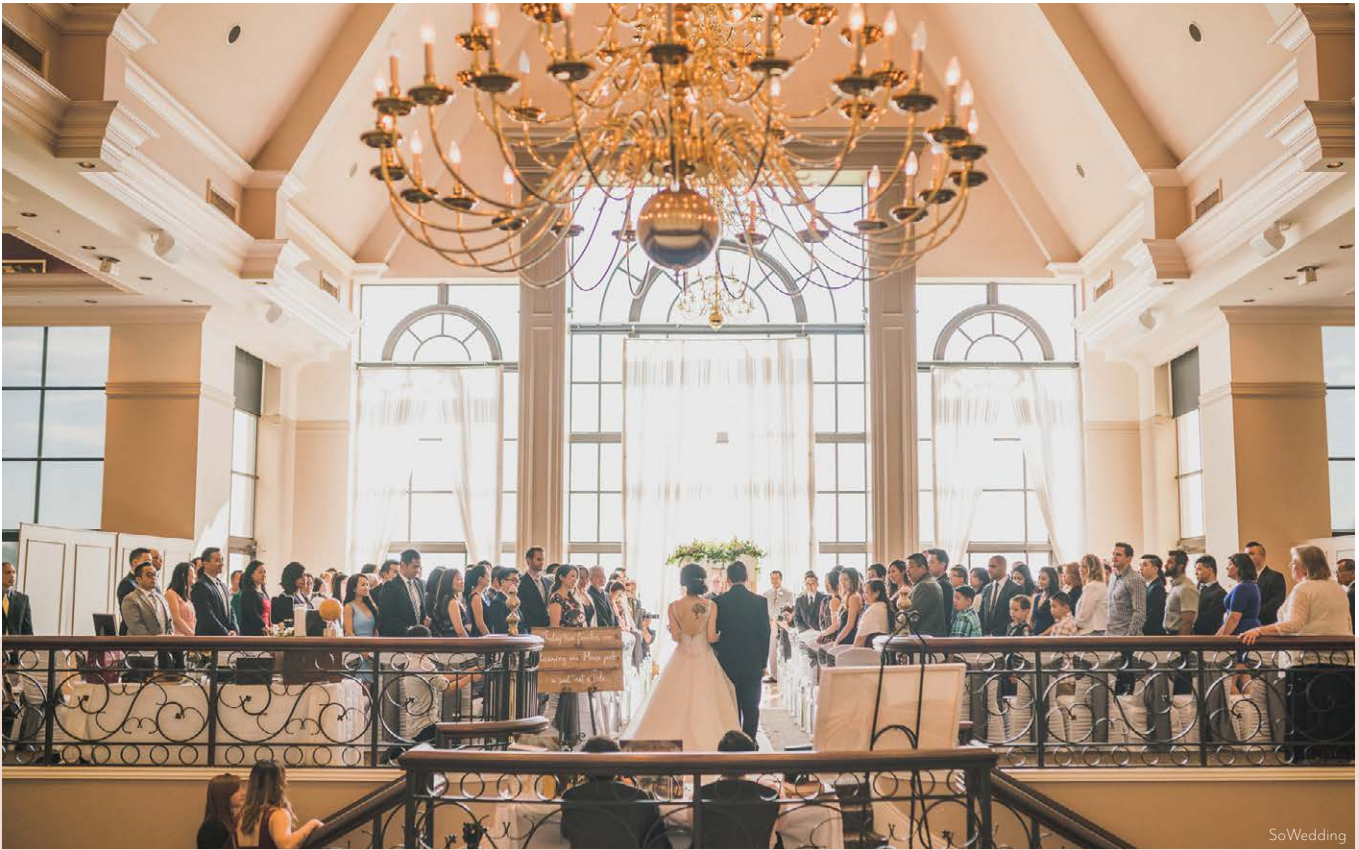
Our event manager is at your service and there to help inspire and guide your unique wedding vision. This service includes creative meetings, menu planning, 'day-of' coordination of ceremony and reception, wedding rehearsal, and so much more.

Swanese is committed to ensuring that your wedding is yours, and yours alone. In that regard, we will only host one wedding event at your chosen time to ensure the spotlight is on you and your unique celebration.

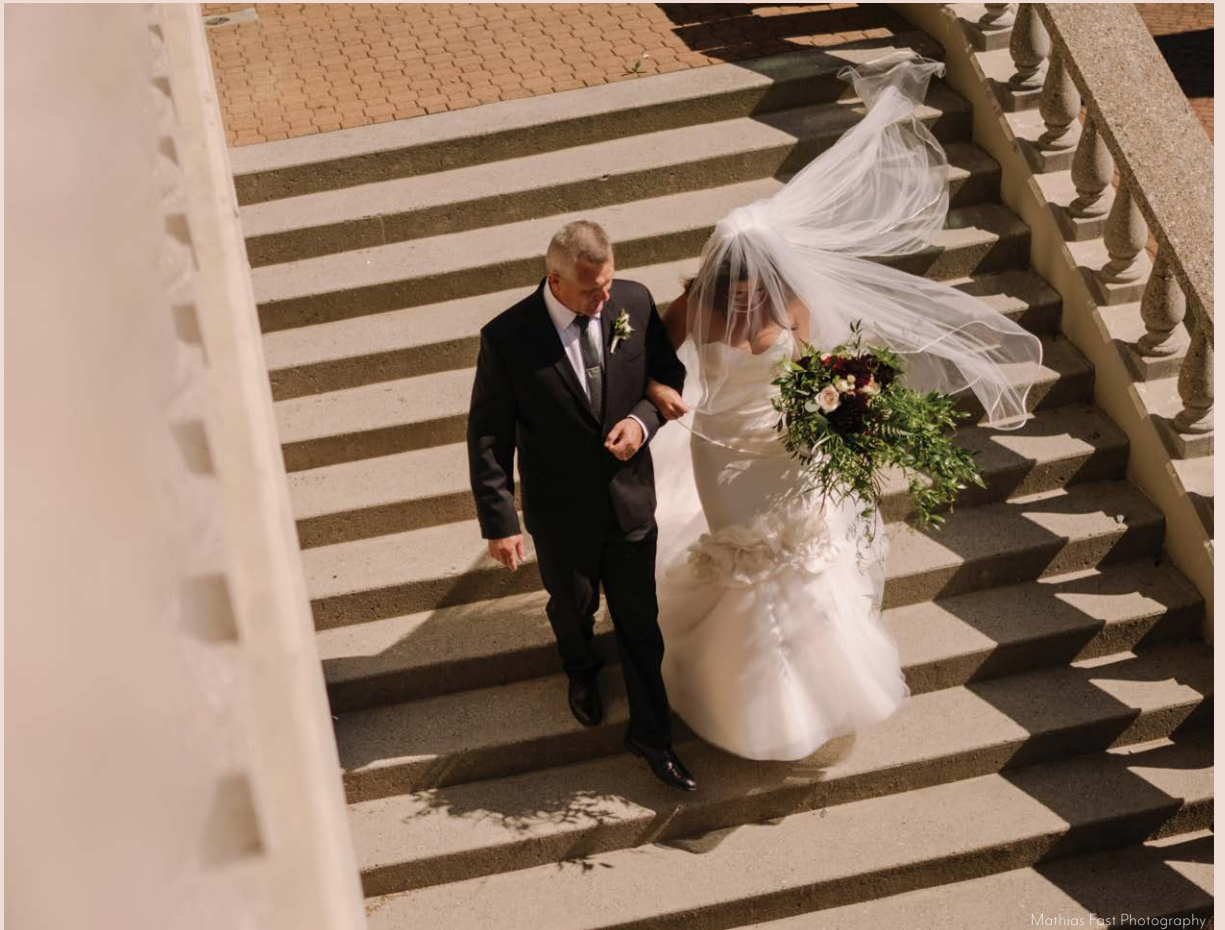
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**For more information about hosting your wedding at Swanese please contact our Catering Sales Manager, Holly Robinson at 604.460.6084 or via email at [hrobinson@swanese.com](mailto:hrobinson@swanese.com)**





SoWedding



Mathias East Photography



# THE CEREMONY

*Beautiful architecture, interior design detail, and lush landscaped grounds make Swaneset the perfect setting for your wedding ceremony.*

## OUTSTANDING OPTIONS

Swaneset has four stunning ceremony venues to choose from, with a breathtaking ballroom for receptions and beautiful photo locations all onsite. We include full coordination and setup of your wedding rehearsal and ceremony, making your wedding day as pleasurable and seamless as possible.

## CENTER SPOTLIGHT

**Seating up to 200 guests**

Your ceremony takes center stage when you select the Grand Ballroom. Sixty-foot ceilings adorned with chandeliers and the view from the grand floor-to-ceiling windows, set the tone for your elegant celebration.

## THE SUNSET PATIO

**Seating up to 80 guests**

For a more intimate ceremony we recommend the Sunset Patio. Directly off the Grand Ballroom on the third floor, your guests will gather on the beautiful stone balcony that overlooks the mountains. Take in the sunset or beautiful afternoon natural light as you recite your vows in front of your cherished guests.

## GARDEN BIRCH TERRACE

**Seating up to 175 guests**

The majestic Coastal Mountains serve as a backdrop for your outdoor ceremony on Swaneset's Garden Birch Terrace. Breathtaking views of our manicured course and lush flower beds await you along your grand aisle walk. The Garden Birch Terrace is the perfect place to say "I do".

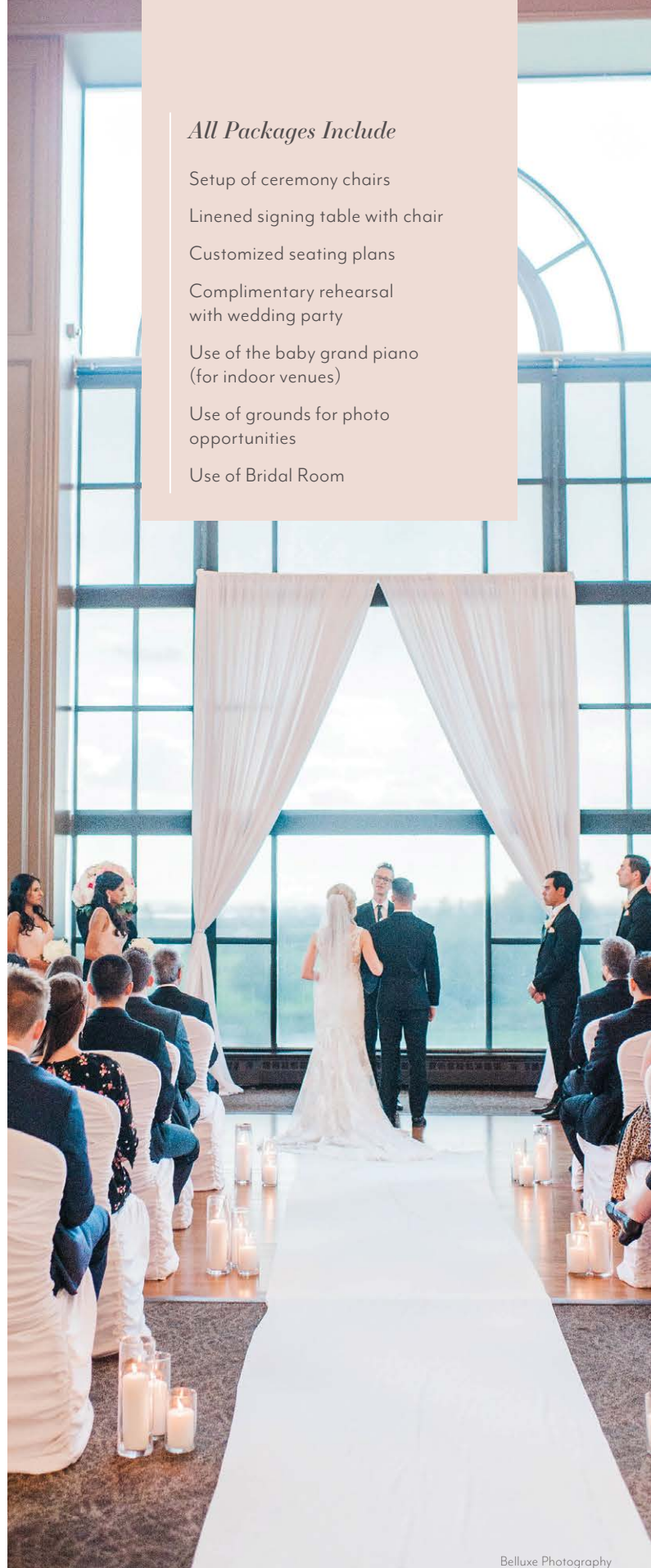
## MAIN LAWN

**Seating up to 350 guests**

With green grass and blue skies as your backdrop, you'll be surrounded by nature when you say "I do" at your outdoor ceremony on the Main Lawn. With views of the stunning Clubhouse and the Coastal Mountains, this is the natural choice for the wedding ceremony of your dreams.

## *All Packages Include*

- Setup of ceremony chairs
- Lined signing table with chair
- Customized seating plans
- Complimentary rehearsal with wedding party
- Use of the baby grand piano (for indoor venues)
- Use of grounds for photo opportunities
- Use of Bridal Room



Belluxe Photography





# THE RECEPTION

*Custom celebrations with exceptional service to match each couple's unique personalities, cultures and needs.*

## ELEGANTLY PLATED

For those couples wanting formal elegance, the full service plated reception creates an atmosphere of classic sophistication. The award-winning culinary team at Swaneseet works with each couple to create a customized menu tailored to each event, and our professional service staff attend to your guests' every need.

*Maximum 175 guests*

*\*plated menus available upon request*

## THE BUFFET VARIETY

Variety is the spice of life! A buffet reception at Swaneseet allows each couple to provide guests with a wide variety of menu choices and ensure that every guest is able to customize their culinary experience and easily take into account any dietary restrictions.

## COCKTAIL TRENDS

For those stepping away from tradition, a cocktail reception at Swaneseet allows your guests to mingle in our Grand Ballroom while being treated to signature cocktails, decadent hors d'oeuvres and chef live action stations for a night to rival any black-tie affair.

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**Our Executive Chef has the expertise and flexibility to assist you in creating a delightful menu for your day. For more information please contact the Catering Sales Department at 604.460.6084 or [hrobinson@swaneseet.com](mailto:hrobinson@swaneseet.com)**



Lucky Studios





Angela Ruschenski Photography



Belluxe Photography



Angela Ruschenski Photography

# SWANESET MENU

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## CANAPÉS

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*Passed on trays by serving staff. A minimum of 5 dozen is required for each item ordered.  
Pricing is per dozen, per item. Recommended serving: 4-6 pieces per person  
for pre-dinner cocktail hour or 10-12 pieces per person for cocktail party.*

### Deluxe Cold Canapés

white bean bruschetta, prosciutto, lemon  
caprese skewer, cherry tomatoes,  
bocconcini, fresh basil  
grilled halloumi, roasted tomato, pesto crostini  
deviled eggs benedict, English muffin,  
prosciutto, lemon  
smoked salmon, cream cheese, filone,  
“everything bagel” vinaigrette  
vegan “tuna salad” tart, chickpeas, furikake,  
carrots, sunflower seeds, vegan mayo  
\$50 ~ dozen

### Premium Cold Canapés

ahi tuna, wasabi mayonnaise, cilantro, tobiko  
beet and goat cheese tart, hazelnuts, honey  
wild salmon poke, sushi rice, furikake  
prawn cocktail gazpacho shot  
\$53 ~ dozen

### Deluxe Hot Canapés

vegetarian spring rolls, plum sauce  
spinach & feta spanakopita, tzatziki  
chicken souvlaki, tzatziki  
mini chipotle mac & cheese, spicy ketchup  
mini corn dogs – cheese smokie, buttermilk batter,  
grainy dijon mayonnaise  
spinach & artichoke croquette  
brie & cranberry tart, candied pecan  
zucchini fritter, lemon, crème fraîche  
\$50 ~ dozen

### Premium Hot Canapés

arancini, tomato cream, fresh parmesan, truffle oil  
vegetarian samosa, mango chutney  
bacon-wrapped scallops, cocktail sauce  
torpedo prawns, sweet chili sauce  
crab beignets, chipotle aioli  
BBQ steakbites, bacon, Franks, creamy blue cheese  
\$53 ~ dozen

*Menu prices are exclusive of taxes, 10% gratuity & 8% facility fee*

# SWANESET MENU

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## STATIONED APPETIZERS AND PLATTERS

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*May be ordered for cocktail reception, late night snack or added to any buffet.*

### Local & International Cheese Display

selection of cheeses, fruit, artisan breads,  
crackers, honey, preserves

\$10 ~ per person

### Antipasto Platter

grilled marinated vegetables, kalamata olives,  
marinated artichoke hearts, Italian cured meats,  
marinated bocconcini, artisan breads

\$10 ~ per person

### Tomato Bruschetta

fresh basil, shaved parmesan cheese, baguette

\$8 ~ per person

### Finger Sandwiches

assorted fillings

\$9 ~ per person

### Trio of Dips

spinach & artichoke, hummus, spicy feta,  
flatbread, corn tortilla chips

\$10 ~ per person

### Seasonal Fruit Display

seasonal fresh fruit & berries,  
honey-vanilla yogurt dip

\$8 ~ per person

### Market Vegetable Crudité

creamy, herb dip

\$8 ~ per person

### B.C. Smoked Salmon

smoked wild sockeye & candied salmon,  
cream cheese, fresh dill, red onions, capers,  
horseradish, mini bagels

\$13 ~ per person

### Fresh from the Sea...

smoked wild sockeye & candied salmon,  
iced prawns, crab legs, mussels, horseradish,  
cocktail sauce

\$21 ~ per person

### Chilled Court-Bouillon Prawns

cocktail sauce, sliced lemon

\$11 ~ per person (based on 3 pieces per person)

### Fiesta Platter

house-made guacamole, tomato salsa,  
sour cream, corn tortilla chips

\$10 ~ per person

*Menu prices are exclusive of taxes, 10% gratuity & 8% facility fee*

# SWANESET MENU

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## ENHANCEMENT STATIONS - SAVOURY

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*May be ordered for cocktail reception, late night snack or added to any buffet.  
Minimum 60 people, priced per guest, based on appetizer sized portions.  
Must be ordered for entire guest count.*

### Mini Pan Pizzas

honey ham, pineapple,  
pepperoni, mozzarella cheese

\$10 ~ per person

### Mashed Potato Bar

bacon, chives, garlic, aged cheddar, sour cream,  
broccoli cheese sauce, gravy, house made chili

\$11 ~ per person

### Poutine Bar

kennebec fries, cheese curds, roasted pan gravy

\$10 ~ per person

### Perogie Station

mini potato and cheddar perogies, farmer sausage,  
green onion, sour cream, caramelized onions,  
bacon, cheese

\$14 ~ per person

### Signature Grazing Table

customized, seasonal mix of cheeses, cured meats,  
deviled eggs, fresh & dried fruit, dips, honey,  
preserves, olives, pickled vegetables, breads, crackers

\$30 ~ per person

### Taco Station

beef or chicken, cheese, lettuce, tomato, onions,  
cabbage, salsa, sour cream, hot sauce, soft tortillas  
& hard shells

\$16 ~ per person

+\$2 ~ guacamole

+\$4 ~ fish (includes lime crema, mango salsa)

### Hotdog Station

top sliced buns, Schneider's original wieners,  
diced onions, sauerkraut, banana peppers,  
ketchup, mustard, Dijon, relish

\$14 ~ per person

### Burger Slider Station

brioche buns, beef burgers, pulled bbq pork,  
lettuce, tomato, red onion, cheddar cheese,  
ketchup, mustard, mayo

\$14 ~ per person

### Mac & Cheese Station

bacon bits, pulled pork, ketchup, sriracha,  
BBQ sauce, hot Cheetos, cocktail sausage, chili

\$16 ~ per person

*Menu prices are exclusive of taxes, 10% gratuity & 8% facility fee*

# SWANESET MENU

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## ENHANCEMENT STATIONS - SWEET

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*May be ordered for cocktail reception, late night snack or added to any buffet.  
Minimum 60 people, priced per guest.*

### Popcorn Station

freshly popped corn, caramel corn, cheese corn,  
selection of seasonings

\$8 ~ per person

### Mini Doughnuts

chocolate, creamy vanilla,  
cinnamon sugar

\$10 ~ per person

### Sweet Grazing Table

decadent array of desserts, cakes, pastries,  
chocolate, squares, fruit, cookies, mousse, nuts

\$25 ~ per person

### Milk & Cookies Station

chocolate chip cookies,  
dairy & non-dairy milk shots

\$10 ~ per person

### S'mores Station

Callebaut dark & milk chocolate, cookies & cream  
graham crackers, marshmallows, peanut butter cups

\$12 ~ per person

### Chocolate Fountain

Callebaut dark chocolate, fresh fruit,  
cinnamon-sugar doughnuts, Rice Krispies,  
marshmallows

\$12 ~ per person

### Ice Cream Sundae Station

vanilla bean & chocolate gelato, lemon sorbet  
**toppings:** strawberry & chocolate sauce,  
assorted candies & nuts, mini marshmallows,  
crushed Oreos

\$15 ~ per person

*Menu prices are exclusive of taxes, 10% gratuity & 8% facility fee*

# SWANESET MENU

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## DINNER BUFFET MENUS

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*All buffet menus are inclusive of dinner rolls, coffee & tea.  
Minimum 60 adult guests. Children ages 4-12 are half price  
& under the age of 4 are complimentary for all buffets.*

### Local Artisan

classic caesar salad, herb croutons, aged parmesan cheese  
roasted potato salad, pickled red onion, balsamic dressing  
spinach, orange & cranberry salad, buttermilk dressing, sunflower seeds  
Thai noodle salad, sesame, sweet soy dressing  
Greek salad, feta cheese, kalamata olives

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cured, European style cold meats

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carved roasted AAA beef striploin au jus, Yorkshire pudding  
herb roasted chicken breast, wild mushrooms, bacon, cream sauce  
wild BC salmon, sesame soy glaze  
tri-colour tortellini carbonara, bacon & cracked pepper cream sauce

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mashed potato bar - bacon, chives, roasted garlic, aged cheddar, sour cream,  
broccoli cheese sauce, roast gravy, house made chili

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cilantro lime wild rice, sweet potato, pumpkin seeds  
harvest vegetable medley

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assorted cakes, pies & tarts  
tiramisu, mini crème caramel  
seasonal fresh fruit & berries

\$72 ~ per person

*Menu prices are exclusive of taxes, 10% gratuity & 8% facility fee*



# SWANESET MENU

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## DINNER BUFFET MENUS

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*All buffet menus are inclusive of dinner rolls, coffee & tea.  
Minimum 60 adult guests. Children ages 4-12 are half price  
& under the age of 4 are complimentary for all buffets.*

### Chef's Table

**caesar salad station** - crisp romaine, shaved parmesan, garlic, maple smoked bacon, smoked salmon, shrimp, creamy garlic dressing

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tri-colour potato & green bean salad, red onion, apple cider dressing  
marinated mushroom salad, roasted vegetables, balsamic, Italian herbs, honey  
quinoa & arugula salad, oven-dried tomatoes, goat cheese  
plum tomato & bocconcini salad, fresh basil, balsamic glaze  
roasted corn salad, tofu feta, cherry tomatoes, fresh herbs

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marinated PEI mussels  
cured, European style cold meats  
roasted, marinated vegetables, balsamic reduction

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carved roasted AAA striploin, pan jus, Yorkshire pudding  
seared chicken breast, lemon, capers, parsley, butter sauce  
seared wild BC salmon, sundried tomatoes, cream, leeks, fresh herbs  
mushroom ravioli, spinach, roasted red pepper sauce, feta cheese

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**mashed potato bar** - bacon, chives, aged cheddar, sour cream, broccoli cheese sauce, gravy, house-made chili

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spanish rice, tomatoes, cumin  
harvest vegetable medley

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assorted cakes and pies  
crème brûlée trio – French vanilla, milk chocolate, chai tea

**s'mores station** - Callebaut dark chocolate, cookies & cream graham crackers, marshmallows, peanut butter cups  
seasonal fresh fruit & berries

\$83 ~ per person

*Menu prices are exclusive of taxes, 10% gratuity & 8% facility fee*

# SWANESET MENU

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## DINNER BUFFET MENUS

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*All buffet menus are inclusive of dinner rolls, coffee & tea.  
Minimum 60 adult guests. Children ages 4-12 are half price  
& under the age of 4 are complimentary for all buffets.*

### A Cut Above

**caesar salad station** - crisp romaine, shaved parmesan, garlic, maple smoked bacon,  
smoked salmon, shrimp, creamy garlic dressing

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tri-colour potato salad, beets, smoked salmon, chopped egg, arugula, grainy mustard vinaigrette  
chick pea, yam & zucchini salad, lemon, tahini  
plum tomato & bocconcini salad, fresh basil, balsamic glaze  
kale, tomatoes, cucumber, red onions, fresh herbs sumac  
corn salad, black beans, red peppers, avocado, honey-chipotle dressing, cilantro

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grilled, marinated vegetables, balsamic reduction  
poached prawns & marinated mussels  
cured meats: sliced ham, genoa salami, capicola, mortadella

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carved AAA prime rib au jus, Yorkshire pudding  
chicken marsala, cremini mushrooms, marsala wine, cream  
West Coast halibut, fennel, tomato, saffron  
truffled butternut squash ravioli, pesto, roasted cherry tomatoes

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potato gratin, rosemary, parmesan  
saffron rice, chorizo, chicken  
market vegetables, extra virgin olive oil

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selection of mini desserts  
decadent chocolate mousse  
house made apple strudel, caramel sauce  
classic tiramisu  
warm mini cinnamon sugar donuts  
seasonal fresh fruit & berries

\$92 ~ per person

*Menu prices are exclusive of taxes, 10% gratuity & 8% facility fee*

# SWANESET MENU

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## DINNER BUFFET MENUS

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*All buffet menus are inclusive of dinner rolls, coffee & tea.  
Minimum 75 adult guests. Children ages 4-12 are half price  
& under the age of 4 are complimentary for all buffets.*

### West Coast Waters

**caesar salad station** - crisp romaine, shaved parmesan, garlic, maple smoked bacon, smoked salmon, shrimp, creamy garlic dressing

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german potato salad, stone-ground mustard, crispy bacon  
spinach salad, orange segments, sun-dried cranberries, sunflower seeds, citrus vinaigrette  
shiitake mushroom & grilled asparagus salad, sesame-soy vinaigrette  
corn salad, black beans, red peppers, avocado, honey-chipotle dressing, cilantro

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cured, European style cold meats  
roasted, marinated vegetables, balsamic reduction

**From the Sea** - smoked & candied salmon, iced prawns, crab legs, marinated PEI mussels

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carved AAA beef tenderloin, red wine pan jus, Yorkshire pudding  
roasted chicken, za'atar & lemon  
miso glazed sablefish, radishes, pea shoots

**chef attended prawn sauté station** - pacific tiger prawns, garlic, herbs, chilies  
braised beef ravioli, grilled zucchini, chimichurri, demi glaze

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chicken, chorizo, seafood paella  
potato gratin, parmesan, caramelized onions  
harvest vegetable medley

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crème brulee trio - French vanilla, milk chocolate, chai tea  
selection of mini desserts  
decadent chocolate mousse  
seasonal fresh fruit & berries  
local & international cheese display - selection of cheeses, fruit, artisan breads, crackers  
elegant chocolate fountain, fruit, cinnamon-sugar mini doughnuts, crisp rice squares  
gourmet coffee bar - selection of flavoured syrups, biscotti

\$120 ~ per person

*Menu prices are exclusive of taxes, 10% gratuity & 8% facility fee*

# SWANESET MENU

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## SOUTH ASIAN

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*All buffet menus are inclusive of dinner rolls, coffee & tea.  
Minimum 75 adult guests. Children ages 4-12 are half price  
& under the age of 4 are complimentary for all buffets.*

### Appetizers

*Served buffet style prior to dinner service, must be ordered for entire guest count  
all served with mango chutney, tamarind chutney, raita*

lentil-vegetable samosas  
onion pakoras  
fish pakoras  
vegetarian spring rolls  
aloo tikki  
fresh fruit

\$30 ~ per person

### Buffet

organic mixed green salad  
chick pea, tomato & cucumber salad  
classic caesar salad, herb croutons, aged parmesan cheese  
spinach salad, spiced yogurt dressing  
cabbage & carrot salad  
naan & raita  
aloo gobi  
dal makhani  
jeera rice  
saag paneer  
butter chicken  
curried mixed vegetables  
channa masala  
curried lamb

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assorted cakes, pies & tarts  
crème caramel  
sooji halwa  
seasonal fresh fruit & berries

\$80 ~ per person

*Menu prices are exclusive of taxes, 10% gratuity & 8% facility fee*



Erin Gilmore Photography



Erin Gilmore Photography



Erin Gilmore Photography



Bellux Photography



Erin Gilmore Photography



# SWANESET MENU

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## AVAILABLE BAR SERVICES

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*Swaneseet offers the following bar types for your special occasion.*

### **Host Bar**

The host agrees to pay for drinks according to their individual prices, based on consumption

### **Host Bar with Limit**

The host agrees to pay for drinks according to their individual prices, based on consumption, up to a pre-decided dollar amount

### **Subsidized Bar**

Your guests pay a set price per beverage, and the host pays the balance (i.e. Toonie Bar)

### **Cash Bar (credit/debit only)**

Guests purchase individual drinks that they order at the bar, price will include taxes

# SWANESET MENU

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## BEVERAGE MENU

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*Beverage prices & selection are subject to change without notice. All applicable taxes are excluded. All beverages must be supplied by Swaneseet. Cash & Host bars must exceed \$500 in revenue to waive a \$40/hour (minimum 5 hour) bartending charge - statutory holiday \$55/hour.*

### Beverages

standard spirits	\$8.26
domestic beer	\$8.26
house wine by the glass	\$8.48
imported beer	\$8.91
signature cocktails	\$9.13
coolers & ciders	\$9.57
deluxe spirits	\$9.78
premium wine by the glass	\$9.78
deluxe signature cocktails	\$10.65
premium spirits	\$13.48
bottled water	\$3.00
soft drinks, juice	\$3.50
non alcoholic beer	\$7.00
sparkling apple juice (750 ml bottle)	\$22.00
fruit punch - per 20 litres (serves 100)	\$250
lemonade - per 20 litres (serves 100)	\$250
staff attended fresh squeezed lemonade stand <i>great addition for an outdoor ceremony</i>	\$8 ~ per person
unlimited pop & juice <i>must be ordered for entire guest count</i>	\$8 ~ per person

*Menu prices are exclusive of taxes, 10% gratuity & 8% facility fee*



# SWANESET MENU

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## WINE LIST

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*Beverage prices & selection are subject to change without notice. All applicable taxes are excluded. All beverages must be supplied by Swaneseet. Cash & Host bars must exceed \$500 in revenue to waive a \$40/hour (minimum 5 hour) bartending charge - statutory holiday \$55/hour.*

### White Wine

Peller Reserve Sauvignon Blanc, BC	\$37
Stone Road Rose, BC	\$38
Wayne Gretzky Pinot Grigio, BC	\$42
Red Rooster Pinot Gris, BC	\$44
Red Rooster Chardonnay, BC	\$46
Oyster Bay Sauvignon Blanc, New Zealand	\$56
Quail's Gate Chardonnay, BC	\$62

### Red Wine

Peller Reserve Cabernet Merlot, BC	\$37
Wayne Gretzky Cabernet Franc Syrah, BC	\$46
Red Rooster Cabernet Merlot, BC	\$48
Red Rooster Pinot Noir, BC	\$54
J. Lohr Seven Oaks Cabernet Sauvignon, USA	\$65
Quails' Gate Pinot Noir, BC	\$69
Burrowing Owl Merlot, BC	\$73

### Sparkling

Castelfino Brut, Spain	\$42
Lamarca Prosecco, Italy	\$54
Red Rooster Brut, BC	\$60

### Champagne

Veuve Clicquot Brut, France	\$175
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*Prices and availability based on 2024 pricing and are subject to change.  
Your Event Manager can provide a current wine list 5 months before your event.  
Menu prices are exclusive of taxes, 10% gratuity & 8% facility fee*



Angela Ruschenski Photography



VanWeddings

# SWANESET WEDDING AND EVENT POLICIES

## MENU & WINE SELECTIONS

Certain dietary substitutes may be made with prior request. Final food and beverage selections must be arranged four weeks prior to your function.

## PRICING & TAXES

All food & beverage is subject to a 10% gratuity and 8% facility fee. Government taxes are applicable as follows:

Food	5% GST
Beer/Wine/Alcohol	5% GST, 10% Liquor Tax
Carbonated Beverages	5% GST, 7% PST
Room Rental	5% GST
Gratuity	5% GST
Facility Fee	5% GST
Cake Cutting Fee	5% GST
Ceremony Fee	5% GST, 7% PST

*Taxes subject to change – based on government taxes on the day of the event.*

## LABOUR RATES

Labour charge for events held on Canadian Statutory Holidays - \$10.00 per person. Bartender (if consumption is below \$500.00) - \$40.00 per hour/per bartender (statutory holiday \$55.00 per hour).

## CANCELLATION

In the event of a cancellation, Swaneset will retain the booking deposit in full. Cancellations within 180 days of the event will be charged 50% of the contracted minimum spending and the booking deposit. Cancellations within 60 days of the event will be charged 100% of the contracted minimum spending requirement or the estimated cost off the event (plus tax, gratuity and facility fee), whichever is greater.

### Deposits are non-refundable.

*All cancellations must be in writing to the attention of the Catering Sales Manager.*

If Swaneset is not able to host a wedding/event due to Provincial Government regulations due to Covid 19 or another like pandemic, Swaneset will move the wedding date to a later date within 365 days of the original date. All deposits will be moved to the new date that is mutually agreed upon by Swaneset and the client. If the client chooses to cancel the wedding/event, Swaneset will retain all deposits.

## MINIMUM SPENDING AMOUNTS

### January, February & March

Swaneset requires a minimum spending of \$10,000 for any function held on Saturdays and long weekend Sundays. Functions held on Fridays and Sundays require a minimum spending of \$7,500.

### May, June and September

Swaneset requires a minimum spending of \$25,000 for any functions held on a Saturday or long weekend Sunday. Functions held on Fridays and Sundays require a minimum spending of \$18,500.

### July and August

Swaneset requires a minimum spending of \$27,000 for any functions held on a Saturday or long weekend Sunday. Functions held on Fridays and Sundays require a minimum spending of \$22,500.

### April, October, November and December

Swaneset requires a minimum spending of \$17,500 for any function held on a Saturday or long weekend Sunday. Functions held on Fridays and Sundays in April, October and November require a minimum spending of \$10,000. On Fridays and Sundays in December a \$15,000 spending requirement must be met.

Swaneset requires a minimum spending of \$10,000 for functions taking place Monday through Thursday during the months of May-September (with the exception of holidays). All other months have a midweek spending minimum of \$7,500.

Room rental, ceremony fees and all food and beverage go towards the spending requirement. Minimum spending requirements are exclusive of tax, gratuity, facility fee, cash bar sales, statutory holiday labour service fees, time extension labour fees & chair removal fees.

Swaneset requires a minimum of 60 adult guests for a wedding booking.

## CEREMONY FEES

Center Spotlight	\$2500	Sunset Patio	\$2500
Main Lawn	\$2500	Birch Terrace	\$2500

All ceremony fees are reduced by 50% for evening weddings during the months of January, February and March, and on Friday and Sundays during April and November. The ceremony fees are also reduced by 50% for evening weddings taking place Monday through Thursday year round (with the exception of holidays).

# SWANESET WEDDING AND EVENT POLICIES

## ROOM RENTAL

The room rental fee for the Grand Ballroom for a wedding reception is \$2500.00. This includes full set up and take down of tables and chairs, white linens and napkins, flatware and plateware, service staff and bar tenders, dance floor, microphone, podium, in house PA system (for audio only), set up and skirting of head table, cake table, guest book table, gift table and DJ table. Please note you are responsible for your own decorations.

The room rental fee is reduced by 50% for evening weddings during the months of January, February and March and on Friday and Sunday during April and November. The room rental fee is also reduced by 50% for evening wedding receptions taking place Monday through Thursday year round (with the exception of holidays).

## BOOKING DEPOSIT

A \$5000.00, non-refundable, non-transferable deposit is required at time of booking in order to secure the date and room(s). The deposit will be regarded as a down payment towards the total cost of the event.

## CONTRACT

A signed contract with a valid credit card number is required in order to secure the booking.

## GUARANTEES

Swaneseet must receive a guarantee regarding the exact number of expected guests at least ten days prior to the function.

Swaneseet will calculate the total cost based upon this guarantee and the host will be responsible for 100% of this cost.

If a guarantee is not received, the estimated number of guests stated on the contract will be considered the guarantee.

After the guaranteed number of guests is received, Swaneseet can accommodate up to a maximum of a 5% increase in the guest count at an added cost. The guaranteed number provided 10 days prior is not subject to reduction. For estimate purposes for host bars, beverage charges are based on four drinks per person.

Final food and beverage selections, including dietary substitutes, must be finalized four weeks prior to the event date.

## PAYMENT

Four months (120 days) prior to the event date, 50% of the contracted minimum spending amount is due. Please note this amount is excluding the booking deposit. Ten (10) days prior to the event date, full payment of the estimated cost of the event is due.

These payments must be made by cheque to Swaneseet or you are welcome to arrange a time with the catering department to come in and pay via debit or credit card.

For all events, any outstanding charges following the event will be processed to the credit card below. Compound interest at a rate of 2.24% per month (26.82% per annum) will be applied to any unpaid balance, calculated from the day following the wedding. In the event of an "over payment", Swaneseet will issue a refund cheque within its current billing cycle, or refund the credit card that was used for payments.

## PRE AUTHORIZATION FOR EXTRAS AND INCIDENTALS

Swaneseet will process a \$1000 credit card pre-authorization prior to the event date. This will put a hold on the funds for 5 days. If there are no outstanding amounts owing, the hold on funds will expire after 5 days.

## PRICES

All prices are stated exclusive of taxes, 10% gratuity and 8% facility fee. Prices are subject to change without notice. Prices subject to applicable provincial tax.

## LIQUOR LAWS

The liquor regulations as set out by the Province of BC prohibit service of alcohol after 12 midnight. The host agrees to indemnify Swaneseet for any claims arising out of negligent or willful acts by the host or any guests. The host is responsible for the conduct of guests and damages caused with intent incurred to the property, equipment or employees of Swaneseet. Swaneseet reserves the right to discontinue service to all guests. The host shall remain liable for all amounts owed to Swaneseet and shall have no right to obtain a refund of any deposits paid to Swaneseet. Children are permitted in designated function areas only and must remain under adult supervision at all times.

If outside alcohol is brought onto the property (including the parking lot) and consumed by a wedding guest, the host will be fined \$500 and the bar service may be terminated for the duration of the event.

Cash and Host bars must exceed \$500.00 in revenue to waive a \$40.00 per hour (minimum 5 hour) charge. Statutory holiday \$55.00 per hour.

Swaneseet reserves the right to offer a cash bar at any evening function.

# SWANESET WEDDING AND EVENT POLICIES

## FOOD AND BEVERAGE

No food of any kind, except wedding cakes, may be brought on to the premises. Swaneseet must provide all food and beverage including any alcoholic beverages. Corkage events are respectfully declined. Wine or liquor bottles as guest favours are not permitted. A service charge of \$3.50 per guest will be charge for the optional service of cutting and/or plating of wedding cakes. 10:00pm is the latest time Swaneseet offers cake cutting. If the host would like to cut and serve the wedding cake on their own, there is a \$1.50 charge per person. Swaneseet will provide the plates, forks and staff for clearing. Wedding cakes are the only food item permitted to be taken off the premises by the client. Substitution of wedding cakes for desserts included in Swaneseet's menus is not permitted.

Swaneseet does not offer food tastings for any meal type.

For a plated menu, Swaneseet can provide a pre-selected, entrée option for guests for an additional \$10.00 per person, per entrée option.

The latest start time for dinner service is 9:00pm.

## ADDITIONAL TERMS & CONDITIONS

There will be a \$100.00 charge added to the master wedding account in the event that the bridal room key is not returned to the Banquet Supervisor or Reception desk at the end of the event

All guests must depart the Clubhouse and Property at or before the function "Event End Time" stated on the booking contract. Any function closing after its scheduled end time will be subject to a \$750 per hour labour charge (plus applicable taxes) for any hour or fraction of an hour. All vendors must depart the Clubhouse and Property by the "Vendor Out Time" stated on the booking contract to avoid the \$750 per hour labour charge. These additional labour charges do not apply towards the minimum spending requirement.

Performance Fees - Swaneseet is obligated to charge the following tariffs to your event:

### **SOCAN- Tariff #8**

\$ 31.72 without dancing, \$63.49 with dancing plus tax.

### **ReSound Fee Tariff No. 5**

\$13.30 without dancing, \$ 26.63 with dancing plus tax.

There will be a labour charge for events held on Canadian Statutory Holidays - \$10.00 per person. This charge does not go towards the minimum spending requirement.

Swaneseet assumes no responsibility for the damage or loss of any articles left on Swaneseet's premises prior to, during, or following a function. Any items left behind will be held at Swaneseet for pick up for up to 7 days after the event.

Swaneseet reserves the right to hold more than one function on the property at any given time. Swaneseet will only ever host one wedding on the property at any given time.

A floor plan outlining the setup of the ballroom is required 7 days prior to the event. A service charge will apply if any changes are made to the floor plan within 48 hours of the event. If table linens, overlays or charger plates are being supplied, they must be at Swaneseet 48 hours prior to the start of the function.

A representative of Swaneseet shall make the final decision regarding the location of the ceremony, based on weather, if your ceremony is anticipated for outdoors.

The use of golf carts is not permitted.

All suppliers, and vendors are kindly asked to provide their own carts/dollies to move their equipment, and their own extension cords. Vendors must follow Swaneseet's Vendor Policies.

The Catering Department must be consulted prior to the set-up of any displays, etc.

As per Work Safe BC, music levels must not exceed 85 dB. Swaneseet reserves the right to shut down any event not complying with the sound restriction.

The use of nails, staples, glue or any like materials is not permitted on any walls, doors, blinds, or ceilings of any function room.

If the host is adding drapes to the main ballroom windows, the use of a pipe and drape system is mandatory. The drapes cannot be attached to the windows or window sills. The host shall be responsible for any damage or loss to the property of Swaneseet.

If the host would like to bring in rental chairs, there is a \$200 charge for Swaneseet to remove all of the banquet chairs (this charge does not go towards the minimum spending requirement). Your décor/rental company is responsible for delivering these to the ballroom and placing them around the tables. At the end of the evening, the décor/rental company is responsible for stacking and removing the chairs from the ballroom. Outside chair rentals are only permitted for guest counts up to 250 guests.

If the host would like to have a vinyl wrap on the dance floor it must be removed at the end of the evening by the company that installed it and they are responsible for disposing of the wrap before the scheduled vendor out time. If the wrap is not removed, a \$500 service charge will apply.

Decorators and florists must clean up all debris during setup and take down. If this does not take place, a service charge will apply based on the cleanup required by Swaneseet.

The use of confetti or rice is not permitted inside the Clubhouse or on the grounds. The use of loose petals is not permitted. Swaneseet does not allow helium balloons in the Clubhouse. If used, a cleanup fee will apply.



Swaneset Bay  
Resort & Country Club

2025 BANQUET PACKAGE